

Message Text

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ACTION EUR-12

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E.O. 11652: N/A

TAGS: ENRG, OECD

SUBJECT: IEP: GOVERNING BOARD MEETING

FOLLOWING IS SECRETARIAT'S SUGGESTED WORK PROGRAM AND AGENDA FOR FIRST IEA GOVERNING BOARD MEETING. DRAFT WAS PREPARED BY DEPUTY LEGAL ADVISER SCOTT AND HAS LANTZKE'S INFORMAL APPROVAL, ALTHOUGH LANTZKE SAID ITEM ONE RE POSSIBLE SEC GEN ADDRESS WAS VERY TENTATIVE:

"1. OPENING OF THE MEETING AND INTRODUCTORY ADDRESS BY THE SECRETARY-GENERAL (CLEAR WITH THE SG AND AGENCY MEMBERS; PREPARE INTRODUCTORY ADDRESS)

2. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN (CONSULT WITH AGENCY MEMBERS AND ARRANGE FOR PROPOSALS)

3. ADOPTION OF THE AGENDA (THE PROVISIONAL AGENDA PREPARED BY THE SG SHOULD BE CIRCULATED AND AGREED IN ADVANCE; THE PRESENT DRAFT COULD BE COMPLETED FOR THAT PURPOSE)

4. ADOPTION OF THE PROGRAMME (THIS MAY BE ADOPTED BY A DECISION TAKING IN WORD FOR WORD MOST OF THE AGREEMENT WITH APPROPRIATE TERMINOLOGY ADJUSTMENTS; A DRAFT IS BEING PREPARED BY THE LEGAL SERVICE)

5. ELECTION OF THE EXECUTIVE DIRECTOR (PREPARE A NOTE BY LIMITED OFFICIAL USE

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THE SG (WITH HIS PROPOSAL) WITH A CV OF THE CANDIDATE)

6. REPORT BY THE EXECUTIVE DIRECTOR ON ORGANISATION OF THE AGENCY (NOTE BY THE SG ON ORGANISATIONAL AND HOUSE-KEEPING QUESTIONS; ORAL STATEMENT BY THE EXECUTIVE DIRECTOR)
 7. PROGRAMME AND WORK AND CALENDAR OF MEETINGS OF MANAGEMENT COMMITTEE AND STANDING GROUPS (NOTE BY THE SG)
 8. DRAFT 1975 BUDGET (NOTE BY THE SG WITH DRAFT RESOLUTION SUBMITTING THE PROPOSED AGENCY BUDGET TO THE OECD COUNCIL FOR ADOPTION)
 9. ESTABLISHMENT OF AN AGENCY BUDGET COMMITTEE (NOTE BY THE SG)
 10. RULES OF PROCEDURE OF THE AGENCY (NOTE BY THE SG FORWARDING DRAFT RULES BEING PREPARED BY THE LEGAL SERVICE)
 11. RELATIONS WITH NON MEMBERS OF THE AGENCY, INTERNATIONAL ORGANISATIONS AND PRIVATE ENTITIES (NOTE BY THE SG CONTAINING DRAFT BOARD DECISION AUTHORISING THE EXECUTIVE DIRECTOR TO ESTABLISH THE RELATIONS NECESSARY TO CARRY OUT THE AGREEMENT)
 12. AMENDMENT OF THE AGREEMENT (NOTE BY THE SG CONTAINING PROPOSALS FOR AMENDMENT, IF ANY, CONSEQUENT UPON MEMBERSHIP CHANGES (ARTICLE 65(5), 59 AND 60 (SECRETARIAT) AND ARTICLE 64 PARAS. 2 AND 5 (FINANCE) IF NECESSARY)
 13. NEXT MEETING OF THE GOVERNING BOARD
 14. OTHER BUSINESS"
- TURNER

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